

Optional Assignments for MH-TCM Module 5

Note your dates of completion and write summaries of below optional assignment discussions and topics.

1. Discuss with your supervisor the civil commitment process in the county that you provide MH-TCM services. How does your agency/case management unit coordinate with county human services, county attorneys, and the courts about involvement of MH-TCM in the civil commitment process? Discuss possible role you may have as a case manager if one of your clients faces civil commitment. If you have never observed/participated in a civil commitment, inquire if it is possible for you to observe part of the process.
2. Discuss with your supervisor how the topics of job stress/burnt out are addressed as part of the supervisor/supervisee relationship.
3. Discuss with your supervisor your agency's policies and procedures about informing clients of their rights, grievance process, confidentiality and client information sharing.
4. Discuss with your clinical supervisor the following questions concerning clinical supervision:
 - What are the agency's standards for frequency and how clinical supervision is provided and documented?
 - What is the model of clinical supervision that the clinical supervisor uses for clinical supervision?
 - What should case manager do/how/and with whom communicate if a client has an urgent need/emergency; and the case manager needs to consult with some one in the agency?
 - Who will be clinical supervisor in the absence of the primary clinical supervisor?Does the agency use a **Clinical Supervision Plan** to define the understanding and goals between the clinical supervisor and supervisee?
5. Complete [Vulnerable Adult Reporting \(Online Mandated Reporter\)](#) from DHS Adult Protective Services.
6. Complete Minnesota Department of Human Services e-Learning course [**Protecting Information Privacy.**](#)
7. Contact Roger Schwab to determine when he may be presenting training on the civil commitment process in your area. Attend his training when possible.

Document, date and save this information in your training file.

Retain your log as proof of completion of MH-TCM Module 5